Employees/Independent Contractors FAQ

1. **Is Debtor going out of business?**

   No. A Chapter 11 filing allows us to continue our business operations while we run a process to sell our assets

2. **Should I keep coming to work as usual? Does this mean that my work schedule will change?**

   We are continuing to operate our business during Chapter 11, and employees, including our independent contractors, should continue to work at the direction of management.

3. **Does the company have enough cash to meet its payroll and benefit obligations?**

   The company expects to fund its operations, including pay and benefit obligations, through its available cash and Debtor-in-Possession financing.

4. **Will the filings affect employee health care benefits (such as medical, vision or dental plans), employee life insurance or disability benefits for employees?**

   We expect to receive court approval to continue our health care and other employee benefits programs. If Debtor makes changes to such policies, employees will receive notice through our normal communications channels.

5. **Will salaried employees and independent contractors receive their paychecks/payment of invoices as usual?**

   Yes.

6. **I receive paper checks. What should I do if I have un-cashed checks issued prior to Debtor's filing?**

   You should be able to cash these checks.

7. **Will my bank/credit union still accept my paycheck or direct deposit?**

   Every paycheck issued or direct deposit made by Debtor after today should be honored. However, if you experience any problems cashing your paycheck or having an institution honor your direct deposit, please contact the call center at 866-475-7847 (U.S./Canada) 781-575-2036 (International) or email at ampleinfo@veritaglobal.com .

8. **Are the assets in the 401(k) plans for employees protected from creditors' claims in the bankruptcy proceedings?**

   U.S. federal law protects the funds in 401(k) savings plans, which are held in a separate trust from the claims of a company's creditors. All individual 401(k) accounts are established in the individual employee's name, and the assets are held in trust. This means that Debtor cannot use these assets to meet its other obligations or to pay its debts. Independent of the filings, all investments contained in an individual's 401(k) account are subject to some level of market risk.

9. What should I do if a vendor tries to reclaim merchandise?

It is unlikely that this will happen, however, some vendors may try to reclaim goods in the belief that this will help to reduce their losses. In fact, *physically taking back goods from a Company that has filed Chapter 11 is against the law, unless ordered by the Court.* If a vendor tries to reclaim goods, you should contact management.